

KINGSTON PARISH COUNCIL MEETING

Held on 17th October 2024 at 1930hrs in The Reading Room, Kingston

DRAFT M I N U T E S

PRESENT	Cllr Eve White	Cllr Merv Freeman
	Cllr Don Kelly	Cllr Joel Wakeling
	SHDC Cllr Bernard Taylor	
APOLOGIES	Cllr Suzannah Grant	DCC Cllr Rufus Gilbert
	Cllr Sarah Banham	Cllr Holly Rahder
IN ATTENDANCE	Parish Clerk Lorraine Squire	

082.24	Apologies:- DCC Cllr R Gilbert, Cllr S Grant, Cllr S Banham and Cllr H Rahder																																											
083.24	Declarations of Interest:- <i>In accordance with the Code of Conduct, members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be Notified to the Parish Clerk within 28 days of the change.</i> Declaration of Interests: Nothing to declare																																											
084.24	Open Forum – No Parishioners present.																																											
085.24	Minutes of Previous Meetings – Minutes of Meeting Thursday, 19 th September 2024 approved and signed as a true record.																																											
086.24	Devon County Councillor's Report: Cllr Rufus Gilbert absent.																																											
087.24	SHDC Report: Cllr Bernard Taylor reported:- The Village Champion Categories will be – Under 18, Over 18, groups and green infrastructure. We should hear soon from SHDC and nominations must be in by 10 th February 2025 with presentations at full District Council Meeting in March 2025. SHDC are in dispute with DCC regarding the 6.2 million second home council tax funds which DCC wish to use to fill potholes in our roads. SHDC would rather the funds are put towards more affordable housing in the area. All Noted.																																											
088.24	Correspondence: 1. Milk Tanker Incident – quote approved awaiting date for stone mason to commence works. 2. All Access Picnic Benches – noted. 3. South Hams Way – fully supported by Kingston Parish Council 4. Dementia Strategy – noted.																																											
089.24	<p>Finance: Opening Balances as at 06/10/2024</p> <table> <tr> <td>Current Account Total</td> <td align="right">£11,542.11</td> </tr> <tr> <td>Business Account</td> <td align="right">£1,870.79</td> </tr> <tr> <td>Payments made via FPO or DD and included in the above Total.</td> <td></td> </tr> <tr> <td>Playdale playframe rope & bolts</td> <td align="right">£137.59</td> </tr> <tr> <td>Payments to be Authorised and Paid via FPO or DD and Deducted from above total.</td> <td></td> </tr> <tr> <td>Clerk, L Squire Month 6 Wages</td> <td align="right">£263.48</td> </tr> <tr> <td>Clerk, L Squire Month 6 Claims</td> <td align="right">£15.00</td> </tr> <tr> <td>Ace of Spades (October) Playing Fields</td> <td align="right">£375.00</td> </tr> <tr> <td>PCS/Anglo Newsletter Printer Service Sept</td> <td align="right">£54.82</td> </tr> <tr> <td>Payments Received and included in above total</td> <td></td> </tr> <tr> <td>Newsletter Advert Unwind</td> <td align="right">£45.00</td> </tr> <tr> <td>SHDC 2nd Precept payment</td> <td align="right">£5,843.00</td> </tr> <tr> <td>Also, to be Noted and not included in above total</td> <td></td> </tr> </table>	Current Account Total	£11,542.11	Business Account	£1,870.79	Payments made via FPO or DD and included in the above Total.		Playdale playframe rope & bolts	£137.59	Payments to be Authorised and Paid via FPO or DD and Deducted from above total.		Clerk, L Squire Month 6 Wages	£263.48	Clerk, L Squire Month 6 Claims	£15.00	Ace of Spades (October) Playing Fields	£375.00	PCS/Anglo Newsletter Printer Service Sept	£54.82	Payments Received and included in above total		Newsletter Advert Unwind	£45.00	SHDC 2 nd Precept payment	£5,843.00	Also, to be Noted and not included in above total		<table border="1"> <thead> <tr> <th>Set Aside Current A/c at 06/10/2024</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Allotment</td> <td align="right">1396.00</td> </tr> <tr> <td>Marquee</td> <td align="right">100.00</td> </tr> <tr> <td>KPC Playground Maintenance Donations*</td> <td align="right">1834.00</td> </tr> <tr> <td>KPC Betterment Fund</td> <td align="right">28.00</td> </tr> <tr> <td>Annual Set Aside Replacement Laptop 2020</td> <td align="right">400.00</td> </tr> <tr> <td>Highways</td> <td align="right">700.00</td> </tr> <tr> <td>TOTAL</td> <td align="right">4458.00</td> </tr> </tbody> </table>	Set Aside Current A/c at 06/10/2024	£	Allotment	1396.00	Marquee	100.00	KPC Playground Maintenance Donations*	1834.00	KPC Betterment Fund	28.00	Annual Set Aside Replacement Laptop 2020	400.00	Highways	700.00	TOTAL	4458.00
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Signed By Chair Dated
Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB
e-mail kingstonclerk@gmail.com

090.24	CAP (Community Action Plan) Cllr Kelly – Nothing to report.																	
091.24	CCE (Climate Change Environment) – Cllr Kelly confirmed that he and Cllr S Grant had attended the Symposium on 11 th October 2024. There was good representation by all Councils and various breakout workshops occurred during the day. Cllr S Grant attended one regarding food distribution and wildlife & nature. She has contacts to pass to the Kingston Wildlife Group and Food Bank contacts. Cllr D Kelly attended a session on Emergency Planning. Kingston Parish Council have their own Emergency Plan in place which is updated regularly by M Harding on behalf of the Parish Council. Only point to note is that the Emergency Services are not aware of our Emergency Plan and operations. Cllr D Kelly also confirmed that there was a session on the proposed SHDC Festival which is themed as Climate Emergency. All Noted.																	
092.24	Code of Conduct – Cllr E White – all cllrs had reviewed and approved of the same. Clerk reiterated that this Code always applies in all situations within the village. All Noted.																	
093.24	General Risk Assessment Management – Cllr E White – all cllrs had reviewed and approved the same. All Noted.																	
094.24	Clerks Report – Clerk reported:- <ol style="list-style-type: none"> 1. She was awaiting her payslip from SHDC and would confirm payment to Cllr M Freeman once received. All Cllrs approved payment of the same. 2. Regarding PAYE payment the paperwork had now been received from HMRC and payment would be taken for PAYE as a Direct Debit on 22nd October 2024. Clerk to confirm. 3. Defib Training is taking place next Saturday, 26th October 2024 in the Reading Rooms – 10.30am all welcome. 4. PCS Ltd have been taken over by AngloTech – large printing company and it's apparent they will be doubling the charges. We own the printer and appear to pay monthly for tech support and toner. Need to check Service Agreement to see what terms were in place and maybe look elsewhere. All Noted.																	
095.24	Newsletter: Cllr Grant will circulate article to go in November's Parish Newsletter to include hedge cutting roadside and tenders for playing field maintenance for January 2025. All Noted.																	
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097.24	Date of Next Meeting: Thursday, 21 st November 2024 from 7.30 pm.																	
	Closure of Meeting:- 9.00 pm																	

Signed By Chair Dated

Kingston Parish Clerk – Lorraine Squire, Tomar, 3 Church Park, Kingston, Kingsbridge, Devon TQ7 4QB
e-mail kingstonclerk@gmail.com

